

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #877

DATE: May 21, 2013

PLACE: **Oak Park High School Presentation Room – G-9**  
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session**  
**6:00 p.m. Open Session – G9**

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

**Allen Rosen, President**  
**Mary Pallant, Vice President**  
**Sepideh Yeoh, Clerk**  
**Barbara Laifman, Member**  
**Jennifer von Schneidau, Member**  
**Matt Dods, Student Board Representative**

**EDUCATING TOMORROW'S LEADERS**

**ADMINISTRATION**

**Dr. Anthony W. Knight, Superintendent**  
**Linda Sheridan, Executive Assistant**  
**Martin Klauss, Assistant Superintendent, Business & Administrative Services**  
**Dr. Leslie Heilbron, Assistant Superintendent, Human Resources**  
**Cliff Moore, Consultant**  
**Enoch Kwok, Director, Educational Technology**  
**Susan Roberts, Director, Pupil Services**

**COPY OF ENTIRE AGENDA ON WEB SITE**  
**[WWW.OAKPARKUSD.ORG](http://WWW.OAKPARKUSD.ORG)**

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: [lsheridan@oakparkusd.org](mailto:lsheridan@oakparkusd.org).

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

***All Board Actions and Discussion are electronically recorded and maintained for thirty days.  
Interested parties may review the recording upon request.  
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377***

**NEXT REGULAR MEETING**

**Monday, June 17, 2013**

**Closed Session at 5:00 p.m.      Open Session at 6:00 p.m.  
Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 East Conifer St.  
Brookside Elementary School, 165 N. Satinwood Ave.  
Oak Hills Elementary School, 1010 N. Kanan Rd.  
Red Oak Elementary School, 4857 Rockfield St.  
Medea Creek Middle School, 1002 Double Tree Rd  
Oak Park High School, 899 N. Kanan Rd.  
Oak View High School, 5701 East Conifer St  
Oak Park Library, 899 N. Kanan Rd.  
Internet Home Page: [www.oakparkusd.org](http://www.oakparkusd.org)

# **OAK PARK UNIFIED SCHOOL DISTRICT**

## **AGENDA – REGULAR BOARD MEETING #877**

**May 21, 2013**

**CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.**

**CLOSED SESSION: 5:00 p.m.**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

**I. CALL TO ORDER: \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**B. PUBLIC EMPLOYEE EMPLOYMENT: Instructional Assistants I, Campus Supervisor Subs, Food Services Sub, Guest Teachers**

**C. CONFERENCE WITH LABOR NEGOTIATORS:**

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

**D. SUPERINTENDENT EVALUATION**

**E. SUPERINTENDENT CONTRACT**

**IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Recognition of Ventura County Fair Science Winners

2. Recognition of Medea Creek Middle School History Day Winners

3. Recognition of 2013 Ideas to Impact Winners

4. Recognition of 2013 Retirees, Marion Morris, Patti Kolb, Dave Nelson, Patti Pawloski, and Lou Tabone

5. Remarks from Board Members

6. Remarks from Student Board Rep

5/10/2013

7. Remarks from Superintendent
8. Report from School Site Councils
9. Report from Facilities Planning Committee
10. Report from Technology Committee

**B. DISCUSSION ITEMS** (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

**1. Update on School Safety**

**2. Governor's May Review – 2013-14 Budget Proposal**

**C. BUSINESS SESSION:**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

- a. [Approve Minutes of Regular Board Meeting April 9, 2013 and Special Board Meeting April 18, 2013](#)
- b. [Public Employee/Employment Changes 01CL22114-01CL22126 & 01CE06076-01CE06118](#)
- c. [Approve Purchase Orders –April 1 – April 30, 2013](#)  
*Board Policy 3300 requires Board approval of Purchase Orders*
- d. [Approve Overnight Trip for Oak Park High School Boys' Basketball Team – June 28-30, 2013](#)  
*Board Policy 6153 requires Board approval for student overnight trips*
- e. [Approve Quarterly Report on Williams Uniform Complaints – October 2012](#)  
*Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions*
- f. [Approve Out of State Travel for Certificated Employees to Attend the Writing Summer Institute at Teachers College, Columbia University in New York City – June 24-28, 2013 and August 5-9, 2013](#)  
*Board approval required for out of state travel for employees*
- g. [Approve 2013-2014 Designation of CIF Representatives to League](#)  
*CIF By-laws require Board approval of District/School Level Representatives to CIF Leagues*
- h. [Approve Out of State Travel for Certificated Employees to Attend the Green Ribbon School Award Ceremony in Washington D.C. – June 2-4, 2013](#)  
*Board approval required for out of state travel for employees*
- i. [Approve Contract Renewal for 2013-13 All City for Crossing Guards](#)  
*Board Policy 3312 requires Board approval for contract for services*
- j. [Approve Renewal Agreement with School Innovations & Achievement for Mandated Cost Services](#)  
*Board Policy 3312 requires Board approval for contract for services*
- k. [Approve Facility Use by Religious Organization-Chabad of Oak Park](#)  
*Board approval required for Facility Use by religious organizations*
- l. [Approve 2012-13 Second Period Attendance Report](#)  
*Board policy requires Board approval of enrollment and attendance reports*
- m. [Approve Overnight Trip for Oak Park High School Girls' Basketball Team – July 18-21, 2013](#)  
*Board Policy 6153 requires Board approval for student overnight trips*

## ACTION

### 2. BUSINESS SERVICES

- a. [Approve Award of Bid #13-20R, Gymnasium Foyer Roof Replacement at Oak Park High School](#)

*Board Policy 3312 requires Board approval for contract for services*

- b. [Approve Revisions to the 2013 Measure R Master Plan Update](#)

*Board is asked to approve revisions to 2013 Measure R Master Plan Update*

- c. [Public Hearing and Approve Proposed Flexibility Transfer of 2013-14 Categorical Program Funds](#)

*Board approval required for transfer of Categorical Program Funds*

- d. [Approve Spending Plan for 2012-13 Education Protection Account Funds](#)

*Board approval required for spending plan*

- e. [Approve Authorization to Purchase Apple Computer Products and Services Pursuant to PCC Section 20118](#)

*Board policy 3312 requires Board approval for contracts for services*

- f. [Approve and Certify 2013-14 School Bell Schedules and Minimum Instructional Minutes](#)

*Education Code 46201 requires Board to certify the instructional minutes*

- g. [Approve Safe School Plans](#)

*Board approval required for Safe School Plans*

- h. [Approve Donations](#)

*Board Policy 3290 requires Board approval for donations to the District*

### 3. CURRICULUM

- a. [Approve Change to Oak Park High School Honors at Graduation Recognition Program](#)

*Board approval required to modify student recognition programs*

- i. [Approve 2013-2014 Instructional Calendar](#)

*Board Policy 6011 requires Board approval of school year calendar*

- j. [Approve 2014-2015 Instructional Calendar](#)

*Board Policy 6011 requires Board approval of school year calendar*

- k. [Approve 2013-14 School Handbooks/Discipline Plans](#)

*Board approval required for school handbooks and discipline plans*

### 4. HUMAN RESOURCES

- a. [Public Hearing and Receive the OPCA Proposal for 2013-2014 Negotiations and Approve the District's Initial Response for Collective Bargaining Negotiations with the Oak Park Classified Association](#) **44**

*Government Code 3547.5 requires public disclosure of the provisions of collective bargaining agreements*

- b. [Public Hearing and Receive OPTA Proposal for 2013-14 Negotiations and Approve the District's Initial Response for Collective Bargaining Negotiations with the Oak Park Teacher's Association](#) **47**

*Government Code 3547.5 requires public disclosure of the provisions of collective bargaining agreements*

### 5. BOARD

- a. [Approve Date Changes for Board Meetings in June](#) **51**

*CSBA Region/Subregion 11B requests the Board to vote on two open seats to the Delegate Assembly from the three candidates submitted*

- b. [Evaluate Goals and Action Plans for 2012-2013 Moral Imperatives](#) **51**

*Board will evaluate the goals and action plans for 2012-13 Moral Imperatives*

**VII. INFORMATION ITEMS**

1. [Monthly Measure R Bond Fund Status Report](#)
2. [Monthly Cash Flow Report](#)
3. [Monthly Enrollment and Attendance Report](#)

**VIII. OPEN DISCUSSION**

**IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_\_ p.m.

**X SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS**

1. [Brookside Elementary School Report](#)
2. [Oak Hills Elementary School Report](#)
3. [Red Oak Elementary School Report](#)
4. [Medea Creek Middle School Report](#)
5. [Oak Park High School Report](#)
6. [Oak View High School/Oak Park Independent School](#)
7. [Oak Park Neighborhood School](#)